About Teen Summit:

The Clubhouse Network will be hosting the 2020 Teen Summit at Babson College in Wellesley MA (a suburb of Boston) from July 14 to 19, 2020. Representatives from each eligible Clubhouse in the Network (approximately 100 Clubhouses, with a total of 300 teens and chaperones) will travel to Boston to meet in person, share ideas, and engage in cross-Clubhouse collaboration. The Summit is a premier youth leadership event where teens come together to design a future in which they want to live. Youth leaders also explore careers in STEAM through a college/career fair, tour the MIT Media Lab, support each other at a Talent Show, explore Boston, take a boat tour, and experience other fun recreational activities to foster inclusive leadership.

The 2020 Teen Summit Theme is *Designing Our Future, Changing Our World*. At this year’s Teen Summit, Clubhouse youth leaders will convene at Babson College, a hub for social entrepreneurship, to center the voices of youth and model a world in which they are developing innovative solutions together using technology to address issues that affect young people everywhere in the global context. The theme serves as a continuum of this year’s Annual Conference’s focus, *Deeping Our Commitment to Inclusive Youth Leadership*, where our community will learn best practices for supporting youth leadership that empowers young people to be creators rather than solely consumers of programming, products and policy. Alongside Track Leaders and Subject Matter Experts, youth will drive the direction of their projects using design thinking to build a better world that is inclusive and prosperous for ALL. Teens will leave Teen Summit with action plans for local implementation and adaptation to their own communities.
During Teen Summit youth will participate in the following activities:

- Project Fair and Community Showcase (each Clubhouse will have the opportunity to showcase their projects)
- Tracks – working groups of teens and their track leaders to design projects that address a social issue
- Tours of the MIT Media Lab and other Boston-based tech industries
- Boston night out – explore Boston!
- Chelsea Boys and Girls Club night of sports, games, and creative activities
- Boat tour
- Talent Show
- Final project showcase where tracks present their projects to the group
- Much more!

**Clubhouse and Youth Participant Eligibility:**

**Clubhouse**

- All operating Clubhouses in good standing are eligible to bring up to 3 members and one adult chaperone. Clubhouses must be open and serving members by December 31, 2019 to be eligible.

**Chaperone**

- Each Clubhouse attending the Teen Summit must send an adult chaperone. Due to liability issues, chaperones must be paid program staff of the Clubhouse (mentors and volunteers are not eligible). The chaperone is typically the Clubhouse Coordinator or Manager; only in special circumstances are exceptions made. If you would like to request a different staff person attend, please contact your geo liaison. Chaperones must be 21 years old or older at the start of the Teen Summit, July 14, 2020. Chaperones are responsible for the welfare of all the young people at the Summit, not just their Clubhouse’s youth.

**Members**

- Youth ages 13-18 who have demonstrated leadership in their Clubhouse and community are eligible to apply through a process developed by the Clubhouse. Some Clubhouses choose to do a predetermined application or nomination system. Examples of leadership can be participation on a youth leadership council or group, peer mentoring, C2C participation, and being a role model in the Clubhouse to other youth. Youth must be 13 years or older at the start of the Teen Summit (July 14), and cannot be older than 18 by the end of the Teen Summit (July 19).
- We recommend you consider selecting youth who still have a year or two of Clubhouse participation ahead of them, so they have time to share back what they learn at the Teen Summit and serve as role models for younger members.
Registration Information:
- Registration will require names and birthdates of all participants (adult chaperones and youth members); contact info of adult chaperones; passport and visa numbers for participants from non-US Clubhouses. In addition, participants need to submit emergency contact information for members, and medical information.
- Each participant will be asked to submit a photo to be used in the Teen Summit program book.
- Participants will select top choices for a track.

Registration Fees and Cost:
- Each Clubhouse is expected to contribute up to $1,000 USD (US Dollars) for each youth and adult participant. If a Clubhouse sends the full team of 3 youth members and 1 adult coordinator, the expected contribution is up to $4,000 USD for that Clubhouse. For Clubhouses not requiring air travel, the expected contribution is up to $750 USD/person. This fee helps The Clubhouse Network cover expenses such as airfare, food and housing, and Summit activities. A fundraising toolkit is attached to help guide your fundraising efforts.
- Funds can be paid by check, wire transfer, money order, credit card, or PayPal. No cash will be accepted. You can also meet the fund-raising requirement by arranging and paying for your participants’ air travel. (If this is your plan, please do so in communication with TCN so your arrival and departure times match the Teen Summit schedule).
- While we expect that each Clubhouse make an effort to achieve the total fundraising goal, we do not want the cost to prevent anyone from attending the 2020 Teen Summit. If you have any questions or concerns related to fundraising, please contact your geographic liaison to further discuss.
- Fundraising schedule is as follows: 25% due upon registration; 50% due on May 29, 2020; balance due July 10, 2020.

Each Clubhouse host organization is financially responsible for:
- All documents related to participants’ travel (visas, passports, etc.).
- Transportation to and from your local airport and food during your air travels
- Baggage fees related to travel (please check with your airline(s) to get more information, and talk to your Members about how this can affect cost and suggestions on packing).
- Transportation to Babson College when you arrive in Boston (cab fare will be between $30-35).
- One evening in Boston and associated expenses (e.g., dinner)

We recommend each participant also have a small amount of funds for souvenirs and incidental personal expenses.
Travel:
• TCN will work with you and arrange for all of your Teen Summit related travel
• The exception: If you are booking your own tickets as part of your registration fee, please do so in coordination with TCN staff so your arrival and departure times fit the Summit schedule.

Accommodations:
• Our housing at Babson College will be suite and traditional style dorms, with groups able to either stay as an entire Clubhouse team (if they are the same gender) or paired up with another Clubhouse to separate by gender. Linens, blankets, pillows and towels will be provided. There is 24-hour front door security and live-in professional staff on-call 24 hours a day. You can find out more at https://www.babson.edu/student-life/living-on-campus/housing/.
• Food during the Teen Summit will also be provided by The Clubhouse Network. Most meals will be at the host university. Participants will have many options to choose from for each meal in the dining hall and food court, including sandwiches, hot entrees, salads, fruits, cereals, and much more. Vegetarian options are available. Additional dietary needs such as Kosher or Halal meals will be accommodated upon advance request.
• There will be Wi-Fi access while on the Babson College campus. Registration and login information will be provided when you check in. Every Wi-Fi user will be required to sign a code of conduct for use of Babson Wi-Fi.
• There will be designated spaces at Babson for prayer. We will also share information about places of worship on or near the Babson College campus (mosques, synagogues, churches).

Suggested Packing List:
• Toiletries (e.g., toothbrush, soap, deodorant)
• Comfortable walking shoes
• Comfortable clothes (temperatures in the summer vary a lot and could be as cold as 50 degrees Fahrenheit/10 degrees Celsius or as high as 95 degrees Fahrenheit/35 degrees Celsius). Please plan accordingly.
• Perhaps one “business casual” outfit to wear at the project showcase and/or the College and Career Fair, and a “party” outfit for the final-night boat cruise
• For those who know how to swim and may wish to do so, a bathing suit or something comfortable to swim in
• Talent show attire if you wish to perform

If you have any questions or concerns, please email Christine Monska, Youth Leadership Program Manager at cmonska@theclubhousenetwork.org.